

CHECKLIST FOR CLASS PRESENTATION

1	Have you only created a basic PowerPoint presentation or speech or are you supporting your presentation with some hands on activity/ experiment/ demonstration/ quiz/ video/ etc.	
2	Have you timed your presentation to be within 10-15 minutes?	
3	Have you worked out the sequence of your group's presentation?	
4	Have you ensured that you will not be reading off paper or slides?	
5	Have you all (at least individually/ ideally as a group) practised your presentation and paid attention to your public speaking skills?	
7	Have you ensured that the presentation is interesting and has clarity of the concepts?	
8	Have you thought of all the questions that can be asked on your topic? Are you prepared to answer the questions from the attendees of your presentation?	
