



TAGORE INTERNATIONAL SCHOOL
VASANT VIHAR, NEW DELHI-57

CIRCULAR FOR CLASSES III TO V

TIS/ VV/ 2021-22/045

July 2021

Dear Parent

You are already aware that the Weekly Assessments for classes III to V will commence from Friday, 30 July 2021. The assessments will be conducted using Google Forms. Please note the following guidelines for the same:

- Login time - 7 :50 am
- Reading time - 7:55 am to 8:00 am
- Time to fill the form - 8:00 am to 8: 30 am
- Final Submission - 8:30 am to 8:40 am

Instructions to access the Weekly Test Google Form:

- 1) go to the 'google classroom' of the particular subject
- 2) click on 'class work'
- 3) view your assignment (weekly test)
- 4) open your google form and attempt it
- 5) click on 'submit' at the end of the form
- 6) then click on 'mark as done' option

Please note:

- Ensure that there is a strong and stable internet connection to enable your ward to attempt the assessment without any stress.
- The student has to keep her/his camera 'on' during the assessment.
- No retest will be conducted in case the student misses a test for any reason.
- Use of unfair means will invite strict disciplinary action.

We will be conducting a mock test on **Friday, 23 July 2021** to train the students. The timings and guidelines mentioned above will apply for the mock test also.

We wish our students all the best for the upcoming assessments.

Shefalee Gupta
Principal