## **CIRCULAR FOR CLASSES NURSERY TO XII**

TIS/ VV/ 2025-26/043 May 2025

Dear Parents.

Please take care of the following:

- Fees to be paid on the School Online Portal/ Gateway or PNB branch located in the School premises.
- Please do not send direct RTGS or NEFT to our school account, as there is no indication of who has sent/ paid the amount.
- Please DO NOT pay fees in ANY OTHER BRANCH of PNB. Those fees are NOT remitted to the school branch, consequently the school account will show fees pending against your ward's name.
- Please DO NOT deposit any cheque/cash in the school office. It should be directly deposited in the school bank branch with the name & class of the student written at the back of the cheque.

Please ENSURE that you have written the Bank name and cheque number on the deposit slip which is returned to the office. Without doing so, the fees will NOT be credited to your child's name.

Ms. Jyotika Jakhar Principal